

TEXAS



Technology Students Association

STATE RULEBOOK

2017-2018

**CHANGES HAVE BEEN MADE:
NEW CATEGORIES HAVE BEEN ADDED &
SOME CATEGORIES HAVE BEEN MERGED/DELETED
DO NOT USE PREVIOUS YEARS RULES BOOK!**

New Location!



THIS BOOK BELONGS TO _____

CHANGES MADE ON DATE: _____

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It is the policy of Texas TSA not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

Texas TSA Hotline: 972-528-9518

Welcome to

FORT WORTH®



After a 41 year tradition of hosting the Texas TSA State Convention and Contest in Waco, it has become necessary to move to a larger facility. Texas TSA has outgrown the Waco Convention Center. Additionally, due to the growing popularity of the Magnolia Market and other attractions in Waco, the availability and cost of hotel rooms in Waco has become both scarce and expensive. So, after research and visits to a number of sites by members of the Texas TSA Board of Directors and Texas TSA Executive Director Pam Cook, the Board of Directors decided to move the 2018 Texas TSA State Convention and Contest to the Fort Worth Convention Center.

The dates for the 2018 Texas TSA State Convention and Contest are **April 15, 16, & 17 of 2018**. While Sunday through Tuesday is definitely not ideal, it was our only viable option for this year. Be assured that Texas TSA will be returning to the traditional Thursday, Friday, Saturday format for the 2019 and following years.

HOTELS

Beginning this year, **ALL hotel rooms for the Texas TSA State Convention and Contest MUST be made through a Texas TSA Hotel Block**. The Texas TSA Hotel Block will open during the later part of October. School Advisors will receive information on the Hotel Block via email and that information will also be posted on the TexasTSA.org website.

DO NOT book your hotel rooms for the State Contest on your own through individual hotels in Fort Worth. **Those schools that do NOT use the Texas TSA Hotel Block will be charged a penalty of \$100.00 per day per student and/or adult attending the State Contest**. This penalty will be added to that chapters State Contest Entry Fees.

TEXAS TSA STATE ATTENDEE REGISTRATON FEE

The State Contest Entry Fee will remain at \$12.00 per entry. Effective immediately there will also be a State Conference/Contest Attendee Registration Fee for ALL individuals who attend the Texas TSA State Conference and Contest. This Attendee Registration Fee is \$15.00 per person. This includes students, teachers, administrators, drivers, parents and guests. Each school will receive a small number of complimentary registrations. Details will be posted on the TexasTSA.org website.

Foreword

The **Texas Technology Students Association State Competition** is managed and conducted by the Texas TSA Board of Directors and Texas TSA State Contest Director, under the oversight of the Texas Education Agency and its policies regarding CTSOs. The state competition includes a business meeting, state officer election, project competition, and student competitive events. All interested Technology Education students are invited to attend this annual meeting.

The specific time and place of events and contest details will be distributed by the Contest Director.

The cost of transporting and insuring the projects to and from the competition is the responsibility of the school, teachers, and student. Texas TSA will not be responsible for damage, loss, or theft before, during, or after the competition. Texas TSA will not be responsible for mailing/shipping of any projects or awards. **Chapters will be solely responsible for picking up projects and/or awards at the end of the State Contest.**

The competition is restricted to the activities and classifications described in this publication. The competition does not attempt to provide a classification for additional activities that might be conducted in the Technology Education programs or other school programs. Only those students and advisors who are registered members of the Texas Technology Students Association are on the regular mailing list. If you would like to receive information regarding state competition, or affiliation please contact the following: **Texas TSA Executive Director Pam Cook - executive.director@texastsa.org**

Look us up on the Texas TSA website - <http://www.texastsa.org/>

Texas TSA MEMBERSHIP

School chapters must be an affiliated member with the National TSA and Texas TSA in order to participate and/or compete in the Texas TSA State Contest. Students names must be specifically listed in membership rolls with Texas TSA in order to compete at the Texas TSA State Contest. Affiliation will be completed online through <http://www.tsaweb.org/>. **Chapters be must affiliated prior to November 17, 2018 to avoid a \$100.00 late fee. Membership application closes on February 1st each year.**

Schools that affiliate and/or upload students after the February 1st, 2018 deadline will be ineligible to receive school awards at the Texas TSA State Contest AND will incur a \$500.00 sanction by the Texas TSA Board of Directors.

**Chapters may affiliate and compete in ONE TSA REGION only.
Chapters may NOT affiliate and/or compete in multiple TSA Regions.**

TEXAS TSA STATE CONTEST ENTRY FEE

After qualifying through a Texas TSA regional contest, students are eligible to participate and compete in the Texas TSA State Contest. The 2017-2018 contest will be held in Fort Worth on April 15, 16, & 17 of 2018. The entry fee is \$12.00 for each entry.

The entry fee is \$12.00 for each entry

Texas TSA does not refund any money for unused state entries. Texas TSA does not require a student to be present at State Contest to enter their project(s), unless they are competing in an event that requires the student to be physically present for the event. Those events include NQE Events, UTE Written tests or Graphic Solutions, and most TSA Onsite Events.

TEXAS TSA STATE CONTEST REGISTRATION FEE

The State Contest Entry Fee will remain at \$12.00 per entry. Effective immediately there will also be a State Conference/Contest Attendee Registration Fee for ALL individuals who attend the Texas TSA State Conference and Contest. This Attendee Registration Fee is \$15.00 per person. This includes students, teachers, administrators, drivers, parents and guests. Each school will receive a small number of complimentary registrations. Details will be posted on the TexasTSA.org website.

2017 RULEBOOK REVIEW PARTICIPANTS

Committee Members

Pam Cook - Chapin HS

Kristin Rausch - Lamar Consolidated HS

Mike Bennett -- Cypress Woods HS

Alex Garcia -- South Texas BETA

Jennifer O'Brian -- Bridgeland HS

Jim Kimberly - Carthage HS

Ricky Broussard -- Mesquite HS

Bud Worley - Carthage HS

Marvin Johnson - Carthage HS

James Mason - Nacagdoches HS

Billy Howard - Retired

Austin Smith - Texas TSA State Officer

Harrison Wissel-Littmann -- Texas TSA State Officer

2017-2018 Rulebook Chair

Steven Britt - Cypress Woods HS

steven.britt@cfisd.net

The Texas TSA Board of Directors has authorized as needed a re-occurring review/rewrite of the TSA Rulebook. The TSA Board of Directors is attempting to recreate a standing rulebook committee with representatives from each region. This process will be overseen by the Rulebook Chair. The Rulebook Chair is appointed by the President of the Texas TSA Board of Directors.

RULEBOOK COMMITTEE GUIDELINES

1. The voting membership of the committee will include the 2 authorized representatives from each region. These individuals will be selected by the region, either by appointment by the regional president or by a general election of the regional members. The region is responsible for notifying the Rulebook Chair and Area Coordinator, at least 2 weeks in advance, of who their official representatives will be at the yearly review.
2. The following individuals will also be voting members: State Advisor, State Contest Director, Area Coordinators, Texas TSA Board of Directors President, and the Rulebook Chair
3. The Rulebook Chair will be appointed by the Texas TSA Board of Directors President, per the Texas TSA Handbook.
4. The Committee is authorized to have a yearly meeting to address the rulebook. Texas TSA is not responsible for the travel cost of individual members of the committee.
5. The Texas TSA Board of Directors will be provided a summary of the changes made by the Rulebook Committee at its summer meeting by the Rulebook Chair. Final approval of the rulebook will be provided by the Board.

STATE CONTEST OFFICIALS

On a yearly basis the State Contest Director will appoint people to run all the UTE/NQE events, Coordinating Judge Chairman, NQE Coordinator, School Awards Coordinator, all Room/Hall Coordinators, Special Services, and Contest Consultants. If you would be interested in running a specific event please contact Alejandro (Alex) Garcia, Texas TSA State Contest Director at: contest.director@texastsa.org

Instructors and all entrants who have a concern regarding event or competition rules should first contact the event coordinator (if available) to voice your concern. For further concerns contact Alejandro (Alex) Garcia, Texas TSA State Contest Director at: contest.director@texastsa.org

EVENT COORDINATORS

Each event coordinator, (after consultation with the state contest director) is responsible for the operation of the area assigned and has complete control and authority concerning that event. Questions of eligibility are the responsibility of the State Advisor. Concerns/Protests regarding an event must be directed to the Event Coordinator at the time of the event using either the Texas TSA Protest Form or the National Qualifying Event Protest Form.

JUDGING CRITERIA

- 1. Judging will be based on Rulebook criteria.** Projects will be judged competitively against the other projects entered in that particular classification number. The judges primary goal is to identify the top 5 projects in a classification number. Until such time as more specific rubrics are developed the judging will be based on level of workmanship, quality of project, and mastery of skills present in project compared to other entries in that classification. Entries that are similar may be grouped together to allow judges, with a particular interest or expertise, to locate these entries in a timely fashion.
2. The most qualified judges available will do judging. To avoid a conflict of interest, judges can not judge areas directly related to their school. The awards and decisions of the Judges/Oversight Committee are final.
3. Only those persons authorized by the Contest Director are allowed in the display area after judging begins. Violation of the display or competitive event competition may result in forfeiture of awards by the school, student, chapter, or entry involved or other action determined by the Rulebook Committee.
4. The Oversight Committee may review the project exhibit and provide additional awards to items that may have been overlooked, misplaced, miss-classified or unforeseen conditions. The committee may provide additional awards, but only those that have previously approved by the Texas TSA Board of Directors. Any changes made by the oversight committee, the morning after judging will not affect point totals for school awards. The Oversight Committee shall consist of individuals appointed by the Contest Director.
5. To be considered for the Best in State patch, the individual entries **must** be awarded the first place award for their classification. BIS patches are not automatically given but must be purchased at the designated time.
6. Documentation can be hand-written or computer generated. Deductions can only be applied for lack of content, quality of writing, neatness, completeness of drawings, etc...
7. Judges should read the introduction section for each Category to determine the specific documentation requirements for the projects in that area.
8. Judges, at their discretion, may refuse to award a project or entry a ribbon if it is deemed to be of inadequate quality. To ensure that the project was judged and not simply skipped over the judge will mark the project as "JUDGED".
9. HS Advisors cannot be used to judge HS projects and the same will hold true for Middle School advisors. Only with the permission of the Contest Director, will Event Coordinators be allowed to violate this rule.
- 10. The same entry cannot be used in multiple classifications. Further clarification will be provided under each specific section.**

PROJECT/ONSITE AWARDS

Only the top 5 ranked entries in each classification will be recognized. This includes all Texas Onsite events, all National TSA events, and Texas Projects.

		Overall Award Point Tabulations
<u>1st-</u>	1st Place Medallion	1st Place - 5 points
<u>2nd -</u>	2nd Place Medallion	2nd Place - 4 points
<u>3rd-</u>	3rd Place Medallion	3rd Place - 3 points
<u>4th-</u>	Texas TSA State Finalist Pin.	4th Place - 2 Points
<u>5th-</u>	Texas TSA State Finalist Pin.	5th Place - 1 point

Best in State Patch - A student who receives the 1st Place award for their entry is eligible to purchase a BIS patch at the time of award pickup. Please note that there will not be another opportunity to buy these other than at that designated time.

SCHOOL AWARDS

High Point School Awards will be given by numbers of projects entered.

First, second and third place awards will be given in the following categories:

High Point School

Middle School

Under 20 entries
20-40 entries
41 or more entries

High School

Under 20 entries
20-40 entries
41-70 entries
71-110 entries
111-175 entries
176 or more entries

Top 3 NQE Schools

Middle School

1st Place
2nd Place
3rd Place

High School

1st Place
2nd Place
3rd Place

INDIVIDUAL AWARDS

High Point Middle School Student (receives a \$500.00 Scholarship)

High Point High School Student (receives a \$500.00 Scholarship)

FORT WORTH CONVENTION CENTER GUIDELINES & REQUIREMENTS

1. The Fort Worth Convention Center (FWCC) is a NONSMOKING facility under City Ordinance 13009. This includes prohibition of any tobacco product and/or vaping/vaping equipment/paraphernalia.
2. All Fire Exits, Fire Extinguishers, and Exit/Emergency Signs must remain unobstructed/unblocked at ALL times.
3. All extension cords extending across aisles or along a pathway MUST be taped down and marked to avoid tripping.
4. The following items are not permitted inside of the FWCC:
 - a. LPG cylinders of any size (propane, butane, or CNG)
 - b. Flammable liquids or gas
 - c. Camping stoves
 - d. BBQ grills (being used for cooking on-site)
 - e. Helium-filled balloons
 - f. Any source of open flame or spark (candles, welding torch, arc welding equipment, etc.)
5. No hazardous chemicals (nonflammable)
6. Vehicles - the following are requirements for displaying vehicles and fuel-powered (non-electric) engines:
 - a. No more than one-fourth (1/4) tank of fuel (5 gallons max)
 - b. Fuel tank cap must either be locked or sealed with liquid proof tape.
 - c. Battery cables must be disconnected from engine. Battery removed unless used to power some aspect of display.
 - d. Floor pan to catch any drips of fuel or oil.
 - e. Keys to all vehicles MUST remain on-site so that the vehicle can be moved in the case of emergency.
7. No Glitter, Confetti, or Birdseed - an additional charge for carpet cleaning will be charged.
8. The use of High-Residue Tape (ex. Duct/Duck Tape) is prohibited in the FWCC. Low-Residue Tape (ex. Painters Tape, Gaffers Tape) is allowed.
9. Holes may NOT be drilled into any surface at the FWCC.
10. Staples, tacks and/or nails may not be used to attach or hang anything to any surface of the FWCC.
- 11: All painting is prohibited on FWCC premises. This includes sidewalks and loading areas as well as anywhere inside the FWCC.
12. Signs, Banners, Decals, and Stickers are prohibited unless approved in advance by FWCC.
13. Abandoned Property - every reasonable effort will be made by the FWCC to return found property to its rightful owner. Anything found will be held a maximum of 30 days. If not claimed, items will be donated to charity or disposed of. FWCC will not pay shipping to owner. Owner must arrange C.O.D. shipping.

Project Unloading and Loading Policy

1. **ALL move-in/move-out MUST be through the Commerce Street loading dock area.**
2. Loading Docks, Freight Doors, and Freight Elevators are on the Commerce St. side of the FWCC.
3. Parking is not permitted on the Commerce St. Loading Docks for any reason. This area is designated for load-in/load-out only. Unattended vehicles are subject to being ticketed by FWPD and towed at owner expense.
4. No parking in designated fire zones/lanes at any time, including load-in/load-out. Violators are subject to being ticketed by FWPD and towing at owner expense.
5. Load-in/load-out is on a first come first serve basis, one school at a time.
6. Designated Texas TSA and/or FWCC personell are in charge of the FWCC Loading Dock Area. Do not enter/attempt to unload until instructed by these designated personell.
7. **NO UNATTENDED VEHICLES IN THE LOADING DOCK AREA AT ANY TIME.**
8. **Load-out** - Exhibit Hall doors will not be opened until after the last general session. Be courteous at all times. Vehicles will not be allowed at the loading docks UNTIL the loading period. Do not enter the Commerce Street Loading Dock Area until instructed to do so by FWCC or Texas TSA personell. **NO UNATTENDED VEHICLES IN THE LOADING DOCK AREA AT ANY TIME.** Properly identified participants will enter the hall from designated areas. Students will have to carry projects (or use dollies) to their vehicles. All projects must have a claim check before they can be removed. (Or a properly identified chapter instructor can have his or her projects released). Projects can be wrapped or prepared for shipment inside or outside of the Exhibit Hall but NOT in the Loading Dock Area.

**TEXAS TSA Board & FWCC has established the policy to tow a vehicle at the owners expense
for vehicles in violation of the above rules.**

COMPETITION RULES

Violators of the rules and regulations in this rulebook are subject to disqualification as determined by the Contest Director and State Advisor. It will be the responsibility of the individual teacher to assure that all entries are classified and entered in regional and state competition consistent with the classifications found in this publication. If more entries are placed in competition than are eligible from a region, then the school, chapter, student or teacher can be automatically disqualified.

1. Project entries are **NOT** limited to students enrolled in specific courses. As long as students are active members and are in good standing with Texas TSA then they are allowed to compete in any Project Category.

2. Students will be divided into the following Levels:

Middle School Level 1 – Students who have **not** successfully completed ONE (1) Technology Education course. *MS students who complete a semester level course keep their level 1 status for that school year.*

Middle School Level 2 – Students who have successfully completed ONE (1) or more Technology Education courses

- If a MS student is taking a High School level course, such as a Concepts or Principles course, they are still considered MS level.

High School Level 1 – Students who have **not** successfully completed TWO (2) full-credit High School Career and Technical courses in a single or related cluster (see list for approved Career Clusters)

High School Level 2 – Students who have successfully completed TWO (2) OR MORE full-credit High School Career and Technical courses or **are enrolled in an advanced or level 2 course, such as Architectural Design 2.**

- Level placement is determined separately by Category and at the best judgment of the advisor. Care should be taken to place the student in the level of competition that encourages the student to produce the highest degree of workmanship of which they are capable.

*** The intent of this change is to be more flexible with the new CTE Clusters. This means that a student can be in his/her 3rd class in one Cluster and compete at Level 2, but still take introductory classes in another Cluster and compete as a Level 1 in that area.**

- Semester courses counts as ½ credit unless it is an accelerated semester (1 credit)

*- A student's level will be indicated on the entry card - Level 1 and 2 **DO NOT** have separate classification numbers.*

Approved Career Clusters: (a) Science, Technology, Engineering, and Math, (b) Manufacturing, (c) Architecture & Construction, (d) Arts, A/V Technology, & Communications, (e) Information Technology, (f) Health Science, (g) Transportation, Distribution & Logistics, and (h) Law, Public Safety, Corrections, & Security

3. Each region independently determines and administers the criteria for those who will participate in their regional contest and the procedures necessary to identify eligible entries consistent with the classifications in this publication, current NQE Curriculum Resources Guide, and TEXAS TSA Addendum's. Each region must submit to the TEXAS TSA State Contest Director a list of students qualifying for state competition in the FORMAT PROVIDED BY THE TEXAS TSA. The regional president must certify that students on the list are eligible and the entry is entered in the proper classification for state competition. After certification, the regional president will designate one or more representatives to hand deliver the list to the TEXAS TSA Executive Director on or before the deadline. If your school is found to be in violation of the TEXAS TSA rules and regulations your school may be disqualified.

4. Schools will receive state competition entry stickers at state contest registration. Entries must compete in regional competition to be eligible to advance to state competition with the exception of the mail-in classifications. **Regional contest must be completed by March 26, 2018 on or before 11:59PM CDT.**

5. **All regional project submissions must be in March 26, 2018 on or before 11:59PM CDT.** Regions must electronically submit their entries **USING THE APPROVED FORMAT** to the state advisor, state contest director, and the state contest data manager. If a region does not submit by the due date/time the region has until March 29, 2018 for any late submissions. Late submission are accepted with a \$250 late fee for each day late, up to \$750. If the regions entry list is received after 11:59pm CDT on March 26, 2018, that entire region will be ineligible to compete in the 2018 Texas TSA State Contest.

6. It is the individual responsibility of each participant to obtain all rules and guidelines for the events. Lack of knowledge or understanding about a particular event is neither reason nor excuse for a chapter/individual/ advisor to request an accommodating adjustment or change.

7. **COPYRIGHT**All entries must be the original work of the student participant or student team. **ALL** ideas, text, images (photos, computer generated, video and/or other), and sounds from other sources must be cited, including anything that is from the public domain. References and resources are to be cited using MLA (Modern Language Association) style, the most current edition. If copyrighted material is used, proper written permission must be included. Failure to follow this procedure **WILL AUTOMATICALLY RESULT IN DISQUALIFICATION OF THE STUDENT (ALL PROJECTS)** and may potentially disqualify the entire chapter from the 2018 Texas TSA State Competition.

8. Individual entries must be the work of one student. If more than one student works on an entry it will be considered a team project or a chapter project and entered in an appropriate classification. Team projects will not be used to compute individual high point scholarship award. Only **one entry card and fee** for a team entry is required.

9. **Entries must be work that was started and finished within the current school year.** Students are not allowed to modify entries from previous years contest and re-enter them. Students who attempt to reuse the same project year after year may risk having the chapter, student or teacher automatically disqualified.

10. Entries made from commercial kits are not eligible except where permitted by classification rules. Component parts should be made by the student whenever reasonably possible. Component parts purchased in bulk form that are not formed or shaped to the finished or exhibited sizes are not considered kits. (Such as pre-dimensioned lumber, pre-milled custom molding, hardware, etc.) All items not manufactured by students must be listed in documentation.

11. Entries with weight or size limitations cannot be entered in classifications with either smaller or larger limits.

12. Small projects should be suitably mounted or displayed in a case or box furnished by the student or school. The size of the container or display material cannot exceed the dimensions of the entry by 3 inches in any direction. Teachers must unlock display case prior to judging. Projects in locked display cases will not be judged. After judging has been completed, judges will lock display cases. The intent of this rule is to discourage theft. An attempt to provide a "fancy" display case to enhance the entry will not be in the best interest of the student. TEXAS TSA, TSA officials, and Fort Worth Convention Center cannot be held responsible for loss or damage to articles.

13. Minimum Documentation requirements are listed in each section. Documentation is not required for all projects but can at the discretion of the judges be used to help determine placement of project. Please see the section heading for each category to determine the minimum documentation requirements for entering projects in that area. There is some variation in the documentation required so please read each section carefully.

- Video explanations may not exceed 5 minutes and **MUST BE ON A USB FLASH/THUMB DRIVE.** Full identification must be on the case label.

- No more than 20 Photographs, not to exceed 4" x 6", can be used to show entire processes of a project. Photos must have captions identifying process used or must have statement about photo found in text of written documentation.

- ALL CATEGORIES THAT IN THE PAST CALLED FOR CD-R-ROM, DVD/DVD-R/DVD-RW FORMATING MUST BE ON A USB DRIVE (FLASH/THUMB DRIVE) UNLESS SPECIFIED IN THE NQE EVENT RULES.

14. Protest of contest proceedings or individual concerns related to competitive activities must be submitted in writing on the forms provided and presented in person to the Protest Committee at the published time and place. Concerns expressed after the close of the state competition cannot be evaluated. In all cases, the decision of the Protest Committee is final.

Protest Committee : **ALL** Protests for NQE and UTE On-Site competitions **MUST** be made at the time of the competition by the Chapter Advisor (no students/parents) on either the Texas TSA Protest Form or the NQE Protest Form. These forms can be found in Section 2 of the Texas TSA Rules Book. The State Contest Director is authorized to create a Protest Committee for contest as needed. If a protest results in an award change the final decision is left to the protest committee and State Contest Director.

15. Accessories or items not an integral part of the entry will not be exhibited. If support devices are used, the device may not occupy more floor space or table area than the entry (bed rails may be no longer than 20" long). Full size bed rails must be displayed underneath the 20" mini rails. Examples of accessories are rugs, wineglasses, store bought lampshades, mattresses, etc. The contest director must approve exceptions. An explanation to rulebook waiver should be attached and signed by contest director.

16. The instructor is responsible for the correct classification and placement of entries. Room coordinators can rearrange projects for judging purposes.

17. All Large entries (outdoor type items) will be exhibited outside when space becomes a problem. Schools wishing to enter the school display classifications must contact the Texas TSA Contest Director to determine space availability prior to departure to state contest.

18. It is the individual responsibility of all participants to obtain rules and guidelines for events or classifications entered. All contest entrants and participants agree to abide by the State Rulebook and other pertinent regulations. Lack of knowledge in understanding about a particular event will not be a reason or excuse for changing rules interpretation by contest officials and will not be considered as a valid appeal. Entire chapters can be disqualified for breach of integrity of instructors and/or students.

19. **Entries that depict sex, drugs, tobacco, gangs, violence, pornography, or cults will not be permitted. NO WEAPONS OF ANY TYPE ARE ALLOWED IN PROJECT CATEGORIES.** This does not preclude posters, "etc." that may bring awareness of these and other issues as deemed appropriate by TEA, state school board, TEXAS TSA Rulebook Committee, and local school policy.

20. All items not manufactured by students must be listed in documentation.

21. Project batteries must be disconnected. Projects to be judged with power must include a clear explanation to power up for judging or have the entrant available to start the entry. **PLACE ELECTRICAL POWERED PROJECTS IN CORRECT CATEGORY AREA - NOT NEAR ELECTRICAL OUTLETS. Improperly placed electrical projects will be DQ'ed.**

22. By entering this contest, all Instructors/Sponsors and contest entrants agree to abide by all event and competition rules.

23. No awards, of any type, may be awarded at state contest other than those approved by the Texas TSA Board of Directors.

24. Members must be affiliated by name by February 1, 2018 or they will not be eligible to compete at the State contest.

REQUIRED IDENTIFICATION

Students are required to display identification at all times when on contest property. Identification MUST be in the form of Conference Badge and Lanyard supplied by Texas TSA when a chapter checks in, registers and picks up their entry stickers upon arrival. Conference Badge and Lanyard should be worn around the neck in plain view.

NUMBER OF ENTRIES PER REGION

Allowed entries per classification per region :

Exams	15 for middle school and 15 for high school.
Graphic Solutions	15 for middle school and 15 for high school.
Projects	See explanation below
NQE & On-Site Events	Number of entries at the state conference will follow the guidelines established in the on-site sections of this rule book. See pages 27-28 of rulebook for number of entries.

**** The number of students allowed in the Written Exam/Graphic Solutions Sessions will be as equally distributed between sessions as possible. Registration for each session will be determined by a "first come - first registered" basis. Contestant students may NOT switch session times.***

Projects Entries per region:

<u>Middle School Level 1:</u>	15 projects per region for each classification
<u>Middle School Level 2:</u>	15 projects per region for each classification
<u>High School Level 1:</u>	15 projects per region for each classification
<u>High School Level 2:</u>	15 projects per region for each classification

DEFINITIONS

CLASSIFICATION	A unique number that describes a specific activity, course and grade of a student or entry.
DOCUMENTATION DISPLAY	The maximum size of the display area that may be used to communicate the documentation for the entry is 3 feet deep, 3 feet wide, and 5 feet from the floor. Unless otherwise specified in a specific area.
ENTRY	A student, school, chapter, or project participating in state competition.
MASS PRODUCTION	The production of a product where by all parts are being produced in an assembly line fashion.
TEAM	More than one student working on any entry. Only one entry card is required for each team. The teacher may purchase additional awards equal to the award earned by the team entry.
VEHICLE	Any means of conveyance to carry or transport people, objects, or matter.

CONTEST DEADLINES	REQUIRED REGISTRATION
November 17, 2017	Chapter Affiliation must be completed to avoid \$100.00 Late Fee
11:59:59 pm on February 1, 2018	Deadline to add students to National & State TSA Roster
11:59:59 pm on March 26, 2018	Deadline to hold Regional Contests
11:59:59 pm on March 26, 2018	Deadline to hold Regional Data to State Contest Director
2. Outstanding Chapter Nominations	2. Online at www.texastsa.org
3. Officer Nominations – State	3. Online at www.texastsa.org
4. Advisor of the Year	4. Online at www.texastsa.org

PLEASE NOTE: Sign-up sheets will be available at the Information Desk to determine if any Texas TSA On-Site Events have the necessary personnel to run, judge, and post the results. Participants of these events must provide personnel to run these events or the events will not be held.

National events that will be conducted at the State contest are located in the National Qualifying Event section of the Texas TSA Rules Book - pages